

## **Compliance under section 4 (1) (b) of the Right to Information Act, 2005**

1. The particulars of the Organization, Functions and Duties
2. The powers and Duties of its officers and employees
3. The procedure followed in the decision making process, including channels of supervision and accountability
4. The norms set by it for the discharge of its functions
5. The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions
6. A statement of the categories of documents that are held by it or under its control
7. The particulars of any arrangement that exists for consultation with, or representation by the Members of the public in relation to the formulation of its policy or implementation thereof
8. A statement of the boards, councils , committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public
9. A directory of its officers and employees
10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations
11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made
12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes
13. Particulars of recipients of concessions, permits or authorizations granted by it
14. Details in respect of the information, available to or held by it, reduced in an electronic form
15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use
16. The names, designations and other particulars of the Public Information Officers
17. Such other information as may be prescribed

## **Telangana Vigilance Commission – Information under section 4 (1) (b) of the Right to Information Act, 2005**

### **1. The particulars of the Organization, Functions and Duties**

Name of the Organization	Telangana Vigilance Commission
Establishment	The Scheme of the Vigilance Commission approved in GO Ms No. 421 General Administration (SC. D) Department, dated 3.8.1993
Address	2 <sup>nd</sup> Floor, D Block, BRKR Buildings, Telangana Secretariat, Hyderabad – 500 022
Contact	Ph. 040-23454648 Fax – 040-23450511
Web Site	vctvc-ts@gov.in

### **Functions:**

Commission comprises a single member, designated as the Telangana Vigilance Commissioner, appointed by the Governor on the advice of the Government. The Vigilance Commissioner cannot be removed or suspended from the office except in the manner provided for removal or suspension of the Chairman or a Member of the Telangana State Public Service Commission. At present the Commission is functioning with four (4) Sections to assist the Vigilance Commissioner.

### **Key areas of work for the Commission are:**

The Vigilance Commission has jurisdiction and powers throughout the State of Telangana in respect of matters to which the executive power of the State extends, to check, prevent and eradicate corruption in the public services and to deal with any complaint, information or case that public servants, including members of All India Services, had exercised or refrained from exercising their powers, for improper or corrupt purposes and any complaint of corruption, misconduct, lack of integrity or other kinds of malpractices or misdemeanour on the part of the public servants.

The Vigilance Commissioner is responsible for the proper performance of the duties and responsibilities assigned to the Commission from time to time and for generally co-ordinating the work and advising the Departments, Government Undertakings, Government Companies and such other Institutions as may be notified by the Government from time to time, in respect of all matters pertaining to the maintenance of integrity and impartiality in the administration.

### **2. The powers and Duties of its Officers and employees:**

- (i) to cause an enquiry into any transaction in which a public servant including a member of an All-India Service is suspected or alleged to have acted for an improper purpose or in a corrupt manner.
- (ii) to cause an enquiry or an investigation to be made into:
  - (a) any complaint that a public servant had exercised or refrained from exercising his powers for improper or corrupt purposes;
  - (b) any complaint of corruption, misconduct or lack of integrity or other kinds of malpractices or mis-demeanour on the part of a Public Servant.

- (c) Corruption in this context has the same meaning as criminal misconduct in the discharge of official duties under the provisions of the Prevention of Corruption Act, 1988 (Central Act No.49 of 1988).
- (iii) to call for records, reports, returns and statements from all Departments / Government Undertakings / Government Companies / and such other Institutions as may be notified by the Government from time to time so as to enable the Commission to exercise a general check and supervision over the Vigilance and Anti-corruption work in the Departments / Government Undertakings / Government Companies and such other Institutions as may be notified by the Government from time to time.
- (iv) to take over under his direct control such complaints, information or cases as he may consider necessary for further action which may be either:-
- (a) to ask the Anti-Corruption Bureau to register a regular case and investigate it; or
- (b) to entrust the complaint, information or case for enquiry:
- (1) to the Anti-Corruption Bureau or
- (2) to the Department / Government Undertaking / Government Company concerned and such other Institutions as may be notified by the Government from time to time.
- (v) In cases referred to in paragraph (iv)(b)(1) and also in all other cases where the Anti-Corruption Bureau has made enquiries including suo-motu enquiries, the preliminary report of the enquiry will be forwarded by the Anti-Corruption Bureau to the Vigilance Commission. A copy may be sent by the Bureau to the Genl. Admn. (SC.F) Dept., and the concerned Department/Government Undertaking/Govt. Company and such other Institution as may be notified by the Government from time to time. The Vigilance Commission will consider whether or not a regular enquiry is called for. If a regular enquiry is considered necessary by the Vigilance Commission against public Servants other than those concerning members of the All-India Services and Heads of Departments, it will authorise the Bureau to conduct a regular enquiry under intimation to the General Administration (SC.F) Dept., and the concerned Dept./Government Undertaking/Government Company and such other Institutions as may be notified by the Government from time to time. If, however, a regular enquiry is not considered necessary, the Commission will advise the Department / Govt. Undertaking / Government Company / such other Institutions as may be notified by the Government from time to time, concerned as to further action. In cases taken up by the Anti-Corruption Bureau suo motu in which the finding of the Bureau is that there is no basis to proceed further in the matter, the preliminary/discreet enquiry reports shall be forwarded to the Vigilance Commission while marking copies to the General Administration (SC.F) Department in duplicate for advice.

(G.O.Ms.No.424 G.A.(SC.D) Dept., dt. 26-8-1994)

In respect of cases concerning members of the All-India Services and Heads of Departments, if a regular enquiry is considered necessary by the Commission, it will authorize the Bureau to conduct a regular enquiry only after consultation with the Chief Secretary to Government under intimation to the Genl.Admn. (SC.D) Dept., and Department of Secretariat concerned. If, however, no regular enquiry is considered necessary, the Commission will advise the Chief Secretary to Government as to further action

3. **The procedure followed in the decision making process, including channels of supervision and accountability**

The Commissioner, Telangana Vigilance Commission, Secretary to VC and other Officers of the Commission follow the procedure laid down in the Vigilance Manuals I, II, III & IV and other applicable rules and regulations for this purpose.

4. **The norms set by it for the discharge of its functions**

The Commission and its officers are discharging their functions and duties in accordance with the provisions contained in the Vigilance Manuals I, II, III & IV and other applicable rules and regulations for this purpose.

5. **The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions**

All rules and regulations are available on the Commission's website i.e. vctvc-ts@gov.in

6. **A statement of the categories of documents that are held by it or under its control**

- a) Quarterly Performance Reports
- b) Annual Report
- c) Files of correspondences
- c) Case files related ACB Reports, V&E Reports, Complaints,
- d) Vigilance Commission Establishment files
- e) Rules (already on website)

7. **The particulars of any arrangement that exists for consultation with, or representation by, the Members of the public in relation to the formulation of its policy or implementation thereof**

N/A

8. **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public**

N/A

**9. A directory of its officers and employees**

Sl. No.	Name of the Employee Sri/Smt	Designation
1	Vacant	Vigilance Commissioner
2	V.Nirmala	Secretary to V.C
3	Ch.Seetaramulu	Asst.Secretary. to V.C.
4	P.Krishna Kishore	P.S. to V.C.
5	G.Padma	Section Officer
6	D.Suklesh Kumar	Section Officer
7	T.Ravindranath	Section Officer
8	V.Aparna	Section Officer
9	B.Radhika	Asst. Section Officer
10	M.Krishnaveni	Asst. Section Officer
11	P.Dharma	Asst. Section Officer
12	S.Narayana	Asst. Section Officer
13	Vacant	Asst. Section Officer
14	Vacant	Asst. Section Officer
15	Vacant	Asst. Section Officer
16	Vacant	Asst. Section Officer
17	G.Sharada Bai	D.R.&T Assistant
18	D. Venkatesh	Jamedar
19	G. Shankar	Sr.Driver
20	Vacant	Driver
21	M.Anil Kumar	Office Subordinate
22	A.Shirisha	Office Subordinate

**10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations**

Sl. No.	Name of the Employee Sri/Smt	Designation	Gross Salary For The Month of December, 2022
1.	K.R.Nandan, I.P.S.,(Retd.)	Vigilance Commissioner	3,71,250.00
2.	Smt.V.Nirmala	Secretary to V.C	2,73,389.00
3	Ch.Seetaramulu	Asst.Secretary. to V.C.	2,10,207.00
4	P.Krishna Kishore	P.S. to V.C.	1,66,635.00
5	G.Padma	Section Officer	1,52,240.00
6	D.Suklesh Kumar	Section Officer	1,56,169.00
7	T.Ravindranath	Section Officer	1,81,243.00
8	V.Aparna	Section Officer	1,14,430.00
9	B.Radhika	Asst. Section Officer	1,08,328.00
10	M.Krishnaveni	Asst. Section Officer	99,922.00
11	P.Dharma	Asst. Section Officer	1,11,292.00
12	S.Narayana	Asst. Section Officer	91,834.00
13	Vacant	Asst. Section Officer	0.00
14	Vacant	Asst. Section Officer	0.00
15.	Vacant	Asst. Section Officer	0.00
16.	Vacant	Asst. Section Officer	0.00
17	G.Sharada Bai	D.R.&T Assistant	99,372.00
18	D. Venkatesh	Jamedar	1,02,386.00
19	G. Shankar	Sr.Driver	1,13,645.00
20	M.Anil Kumar	Office Subordinate	44,707.00
21	A.Shirisha	Office Subordinate	33,931.00
22	Vacant	Messenger	--

Further, Two (2) Data Entry Operators, three (3) Office Subordinates and one (1) driver are working on outsourcing basis.

Sl. No.	Name of the Post	No. of Persons	Salary	Total
1	Data Entry Operator	2	19,500	39,000
2	Driver	1	19,500	19,500
3	Office Subordinates	3	15,600	46,800
Total:				1,05,300

11. **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made**

The Budget Estimates, Revised Estimates allocated by the Finance Department of Telangana State are available on Commission's Website i.e., vctvc-ts@gov.in

12. **The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes -**

N/A

13. **Particulars of recipients of concessions, permits or authorizations granted by it**

N/A

14. **Details in respect of the information, available to or held by it, reduced in an electronic form**

All the relevant details of the Telangana Vigilance Commission are made available on the Commission's website i.e., vctvc-ts@gov.in

15. **The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use**

The Telangana Vigilance Commission is an Advisory Body The library is not available and a general library maintained by General Administration Department is available for open public to refer the vigilance manuals . To obtain information under the Right to Information Act, 2005, a person may make a request in writing or through electronic mails along with the prescribed application fee in favour of SPIO, Telangana Vigilance Commission.

16. **The names, designations and other particulars of the Public Information Officers**

Sl. No.	Designation of ASPIO	Name of the Section	Name and Designation of SPIO	Name and Designation of Appellate Authority
1	Section Officer Ph.No.7997959004	Spl.VC.A	Sri Seetaramulu Asst.Secretary to Vigilance Commissioner Ph.No.8096937009	Smt.V.Nirmala Secretary to Vigilance Commissioner Ph.No. 7997959007
2	Section Officer Ph.No.7997959001	Spl.VC.B		
3.	Section Officer Ph.No.7997959002	Spl.VC.C		
4	Section Officer Ph.No.7997959006	Spl.VC.D		

**17. Such other information as may be prescribed; and thereafter update these publications every year:**

All the information pertaining to the Commission is available in the Commission's website and shall be updated as and when changes are occurred.